



KNIGHTDALE COMMUNITY POLICING ADVISORY BOARD MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

January 14, 2016

The Knightdale Community Policing Advisory Board met at 7:00 p.m. in the Council Chamber Room of Town Hall.

PRESENT: Holly Atkins, Jessica Day, Anthony Dismuke, Raymond Rivera, Daija Fowler

ABSENT: Ricci Kearney, Randall Owens, Adrian Dixon, Brandy Dolby

Staff Members Present: Chief Lawrence Capps

Council Liaison Present: Councilor Mark Swan

Meeting called to order by Chief Capps at 7:00pm.

ITEM I. APPROVAL OF MINUTES

...Motion was made by Board Member Dismuke to approve the November 12, 2015 meeting minutes. Motion was seconded by Board Member Atkins and carried unanimously.

ITEM II. OLD BUSINESS
None at this time.

ITEM III. NEW BUSINESS

A. Election of Board Officers

Chief Capps facilitated the election of Board Officers. Three Board members expressed a specific interest in each of the officer positions available, and were allowed to address their colleagues concerning their suitability to serve in those positions.

Voting was held through secret ballot. All results were tallied by Chief Capps and confirmed by Councilor Swan. Holly Atkins was elected to serve as Board Chair by a unanimous vote. Jessica Day was elected to serve as Board Vice-Chair by unanimous vote. Anthony Dismuke was elected to serve as Board Secretary by unanimous vote.

...Motion made by Board Member Rivera to accept ballot results and appoint the selected members to serve as Board Officers. The motion was seconded by Board Member Dismuke and carried unanimously.

B. Overview of Police Department Mission and Structure

Chief Capps gave a Power Point presentation that outlined the current organizational structure of the department and the assignment of major functions and responsibilities within the agency. The presentation highlighted the mission and core values of the department and emphasized the overarching goals of the department's current annual operating plan.

C. Increasing Awareness of CPAB Existence

Chair Atkins presented several ideas pertaining to methods for increasing community awareness of CPAB's existence. The ideas shared by Atkins included: development of a CPAB Facebook page, increased use of Nextdoor as a communications tool, the creation of a brochure highlight to Board's mission, the addition of CPAB activity in the Town's monthly newsletter, and enhancing the current CPAB content available on the Town's website.

Several pros and cons were discussed regarding the use of social media platforms. Chief Capps suggested that the Board consider inviting Eastern Wake News to do a story on the Board's existence. Chief Capps also suggested that the Board consider utilizing the Town's current newsletter and website to disseminate Board information in lieu of creating new publications. It was agreed that Chief Capps would look into the feasibility of creating a social media account for the Board and provide a report during the March 2016 meeting.

D. 2015 Crime Summary

Chief Capps provided an overview of the 2015 crime totals. Overall, crime decreased throughout the Town by 3% with significant reductions in the area of burglaries (down 20%) and violent crime (down 24%). Reports of fraud and drug related offenses, however, rose during 2015.

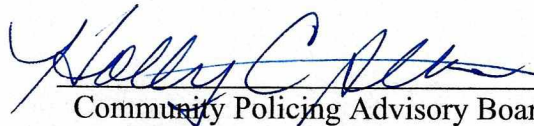
ITEM IV. OTHER BUSINESS

A. Greenway Lighting

Board Member Rivera brought up a discussion regarding the addition of lighting along the greenway. Other members inquired as to whether a process existed for making a request to Council for light installation. Several pros and cons were discussed. Chief Capps cautioned the Board that any action which led to the installation of greenway lighting may have unintended consequences. He encouraged the Board members to consider how the addition of lights might send a message to others that it was acceptable to use the greenway during nighttime hours.

The Board ultimately agreed that greenway lighting would not be worth pursuing at this time.

...Motion made Board Member Rivera to adjourn at 8:40 p.m. Motion was seconded by Board Member Fowler. The motion carried unanimously.

A handwritten signature in blue ink, appearing to read "Harry C. Allen", written over a horizontal line.

Community Policing Advisory Board Chair

A handwritten signature in black ink, consisting of stylized initials, written over a horizontal line.

Community Policing Advisory Board Secretary